

Standards Committee Meeting Minutes
ACA Winter Conference
Gaylord National Convention Center
Chesapeake 7/8/9
National Harbor, Maryland
January 4, 2024

Members Present

Chambers-Smith, Annette, Chair, Ohio
Collier, Bryan, Vice-Chair, Texas
Blessinger, Christine, Indiana
Clarke, Harold, Virginia
Deshotels, Alexander, Louisiana
Grande, Peter, Kansas
Janes, Linda, Ohio
Koon, Ron, Georgia
LeBlanc, Christopher B., Louisiana
Linthicum, Lannette, Texas
McFadden, Garry, North Carolina
Moore, Carol, New York
Riggin, Viola, Kansas
Sauls, Randy, Georgia
Shinn, David, Arizona
Stickrath, Thomas, Ohio

Members Absent

Cadreche, Marina, Florida
Santa, Colette, Massachusetts
Sweney, Chris, Ohio

Staff

Robert Green, Executive Director
Jeff Washington, Deputy Executive Director
David Haasenritter, Director of Standards and Accreditation
Eric Shultz, Accreditation Specialist
Eli Mendoza, Accreditation Specialist
Nadine Lee, Senior Associate

Opening Remarks

Annette Chambers-Smith, chairperson of the committee, welcomed the committee members and guests. Ms. Chambers-Smith discussed the meeting agenda. A motion was made and seconded to approve the August 2023 Standards Committee Meeting Minutes. The motion was approved unanimously.

ACA President, Denise Robinson welcomed the committee members and guests to National Harbor, Maryland. She thanked the standards committee for all their hard work and mentioned the importance of the standards committee. She also complimented the diversity of those in the room, all representatives

of the continuity of care for offenders in prisons and jails, juveniles, probation and parole, and community corrections. Ms. Robinson commended everyone for working together to complete the mission of corrections.

ACA Executive Robert Green welcomed committee members and ACA staff along with the many professionals in the audience. He highlighted the fact ten current or previous Directors of Corrections are represented and emphasized this committee is the basic groundbreaking bedrock of accreditation. He acknowledged North Carolina for their return to the accreditation process with approximately 20 audits within the next year, stated several Sheriff's and local corrections are engaging ACA about ACA accreditation. Mr. Green encouraged everyone to attend the healthcare reception this evening, from 5:30 to 6:30 pm in the Gaylord National POSE. In addition, he invited all to attend the General Session Friday January 5, 2024, at 1:30pm, in the Potomac Ballroom A/B with Misty Copeland, principal dancer with the American Theatre, New York times bestselling author and philanthropist. Mr. Green shared details regarding a special event Saturday, January 29, 2024, from 4:15 to 7:00 pm at The National Law Enforcement Officers Memorial. There are 928 corrections professionals on the wall. Transportation will be provided and available from 4:15-4:45 pm. Return transportation will be provided at the end of the event, 7:00 pm. Everyone is welcome to attend the ceremony honoring fallen corrections professionals. Attendees will have access to the world-renown National Law Enforcement Officers Museum along with dinner (Mission BBQ), drinks and guided activities. Everyone is encouraged to attend and please share feedback with ACA staff following the conference.

Commission Chair, Mr. Thomas Stickrath acknowledged ACA for keeping the audits and panel hearings moving forward. He noted the Commission on Accreditation for Corrections remained busy since the last conference conducting Virtual Panel Hearings as requested. Mr. Stickrath reported there are five panels with 173 facilities up for accreditation, 28 of which are initial accreditations. There are 17 international accreditations during this conference to include Mexico, Colombia, Costa Rica, Guatemala, and Bahrain. He acknowledged the hard work of the ACA Standards and Accreditation Department with conducting virtual and on-site hearings and thanked the Commissioners on the Commission on Accreditation for Corrections for all their hard work and dedication. He stated that Performance Monitoring Visits will begin in late summer 2024.

David Haasenritter, Director of the Standards and Accreditation Department gave opening and welcoming remarks to include an introduction of ACA Accreditation staff. He briefed the accreditation training at the conference to include all day Accreditation Manager Training on 4 January, and Auditor training and international updates on 7 January. The Accreditation Manager Training was requested by the field and training ACA felt was needed. There will be an Accreditation Breakfast Sunday January 7, 2024, from 8:30 am to 10:00 am. He concluded by thanking the standards committee for all their continued hard work.

A motion was made and seconded for discussion of Old Business, Committee Reports/Proposals and the proposed expected practices additions/deletions/revisions. During old business Mr. Haasenritter discussed expected practice 5-ALDF-4C-20. The expected practice changed from the 4th edition to the 5th edition based on a recommendation from the dental committee expected practice change to the ACI and like manuals. The change will be sent back to the health care committee for review and submitted back to the standards committee for a decision.

The meeting was adjourned.

Section 2

Old Business

American Correctional Association
Committee on Performance-Based Standards

No Old Business to Conduct

Section 3

Reports from ACA Committees

American Correctional Association
Committee on Performance-Based Standards

No Committee Reports Submitted.

Section 4

Proposals for Standards Revision

Submissions for Expected Practice Revisions
ACA Winter Conference
National Harbor, Maryland
January 4, 2024

KEY

ACA File Number (*Order in which the submissions were received*)

Manual: *Manual in which the change is being proposed*

Expected Practice No: *Expected Practice to which the change is being proposed*

Agency /Facility: *Agency or facility submitting the proposed change*

Facility Size: *Size of the agency/facility proposing the change*

Accredited: *Whether or not the submitting agency/facility is accredited*

Proposal Type: *Type of proposal (addition of a new expected practice, deletion of the current expected practice, revision of the current expected practice, or clarification of the existing expected practice or comment)*

Existing Expected Practice: *The expected practice printed in the manual or Supplement as it currently stands. For example:*

Blacked-out text *indicates text in the existing expected practice that has been removed in the proposal.*

Proposal: *The proposed change to the existing expected practice. For example:*

Highlighted Text *indicated new or revised wording to the existing expected practice in the proposal.*

Comments: *Comments from the field regarding the proposed revision. These comments generally indicate whether the commenting entity agrees or disagrees with the revision.*

Name: *Name of person submitting the revision*

Title: *Title of person submitting the revision*

Email: *email address of person submitting the revision*

Contents:

ACA File Number	Expected Practice	Type	Page
ACA File No. 2024-001	5-ACI-6A-14	Revision	9
ACA File No. 2024-002	5-ACI-6A-15	Revision	11
ACA File No. 2024-003	5-ACI-6A-16	Revision	13
ACA File No. 2024-004	5-ACI-5F-02	Revision	15
ACA File No. 2024-005	None	Addition x 2	16
ACA File No. 2024-006	5-ALDF-2F-24	Revision	17
ACA File No. 2024-007	5-ALDF-2F-28	Revision	18
ACA File No. 2024-008	5-ALDF-2E		
	Performance Standard	Revision	19
ACA File No. 2024-009	5-ALDF-2F-27	Revision	20
ACA File No. 2024-010	5-ACI-1D-11	Revision	21
ACA File No. 2024-011	Glossary	Addition	22
ACA File No. 2024-012	5-ALDF-4C-07	Revision	24
ACA File No. 2024-013	4-JCF-6C-10	Deletion	26
ACA File No. 2024-014	5-ACI-1C-05	Deletion	27

Manual: Performance Based Standards and Expected Practices for Adult Correctional Institutions

Edition: Fifth Edition

Expected Practice Number: 5-ACI-6A-14

Agency/Facility: Louisiana Department of Corrections

Facility Size: 15,000

Accredited (yes or no): Yes

Proposal Type (addition, revision or deletion): Revision

Existing Expected Practice Language:

(MANDATORY) Management of tuberculosis (TB) in offenders includes procedures as identified in the communicable disease and infection control program. In addition, the program for TB management shall include procedures for:

- when **and where** offenders are to be screened/tested
- treatment, of latent tuberculosis infection and tuberculosis disease
- medical isolation, when indicated
- follow-up care, including arrangement with applicable departments of health for continuity of care if offender is released prior to completion of therapy

Proposed Language:

(MANDATORY) Management of tuberculosis (TB) in offenders includes procedures as identified in the communicable disease and infection control program. In addition, the program for TB management shall include procedures for:

- when offenders are to be screened/tested
- treatment, of latent tuberculosis infection and tuberculosis disease
- medical isolation, when indicated
- follow-up care, including arrangement with applicable departments of health for continuity of care if offender is released prior to completion of therapy

Comments (Justification):

Remove the word "where" so that facilities are not restricted to conducting the screening/testing in one specific location.

Name: Markisha Stewart

Title: Administrative Program Director 2 / Accreditation Manager

Email: markisha.stewart@la.gov

COMMENTS: None

FOR ACA STAFF USE ONLY- ACA File No. 2024-001

The above proposed revision, addition, or deletion would also affect the following manuals:

4-JCF-4C-23; 4-HC-1A-12 (ACI); PBHC-JCF

Action taken by the standards committee:

Approved **Denied** Tabled Referred to:

Manual: Performance-Based Standards and Expected Practices for Adult Correctional Institutions

Edition: Fifth Edition

Expected Practice Number: 5-ACI-6A-15

Agency/Facility: Louisiana Department of Corrections

Facility Size: 15,000

Accredited (yes or no): yes

Proposal Type (addition, revision or deletion): Revision

Existing Expected Practice Language:

(MANDATORY) Management of hepatitis A, B, and C in offenders includes procedures as identified in the communicable disease and infection control program. In addition, the program for hepatitis management shall include procedures for:

- when **and where** offenders are to be tested/screened
- hepatitis A and B immunization, when applicable
- treatment protocols
- when and under what conditions offenders are to be separated from the general population

Proposed Language:

(MANDATORY) Management of hepatitis A, B, and C in offenders includes procedures as identified in the communicable disease and infection control program. In addition, the program for hepatitis management shall include procedures for:

- when offenders are to be tested/screened
- hepatitis A and B immunization, when applicable
- treatment protocols
- when and under what conditions offenders are to be separated from the general population

Comments (Justification):

Remove the word "where" so that facilities are not restricted to conducting the screening/testing in one specific location.

Name: Markisha Stewart

Title: Administrative Program Director 2 / Accreditation Manager

Email: markisha.stewart@la.gov

COMMENTS: None

FOR ACA STAFF USE ONLY- ACA File No. 2024-002

The above proposed revision, addition, or deletion would also affect the following manuals:

4-JCF-4C-24; 4-HC-1A-13 (ACI); PBHC-JCF

Action taken by the standards committee:

Approved **Denied** Tabled Referred to:

Manual: Performance-Based Standards and Expected Practices for Adult Correctional Institutions

Edition: Fifth Edition

Expected Practice Number: 5-ACI-6A-16

Agency/Facility: Louisiana Department of Corrections

Facility Size: 15,000

Accredited (yes or no): yes

Proposal Type (addition, revision or deletion): Revision

Existing Expected Practice Language:

(MANDATORY) Management of HIV infection in offenders includes procedures as identified in the communicable disease and infection control program. In addition, the program for HIV management shall include:

- when **and where** offenders are to be HIV tested
- pre- and post-test counseling
- immunization and other prevention measures, when applicable
- treatment protocols
- confidentiality/protected health information
- when and under what conditions offenders are to be separated from the general population

Proposed Language:

(MANDATORY) Management of HIV infection in offenders includes procedures as identified in the communicable disease and infection control program. In addition, the program for HIV management shall include:

- where offenders are to be HIV tested
- pre- and post-test counseling
- immunization and other prevention measures, when applicable
- treatment protocols
- confidentiality/protected health information
- when and under what conditions offenders are to be separated from the general population

Comments (Justification):

Remove the word "where" so that facilities are not restricted to conducting the screening/testing in one specific location.

Name: Markisha Stewart

Title: Administrative Program Director 2 / Accreditation Manager

Email: markisha.stewart@la.gov

COMMENTS: None

FOR ACA STAFF USE ONLY- ACA File No. 2024-003

The above proposed revision, addition, or deletion would also affect the following manuals:

4-JCF-4C-25; 4-HC-1A-14 (ACI); PBHC-JCF

Action taken by the standards committee:

Approved **Denied** Tabled Referred to:

Manual: ACI
Edition: Fifth
Expected Practice Number: 5-ACI-7F-02
Agency/Facility: American Correctional Chaplains Association
Facility Size: N/A
Accredited (yes or no): N/A
Proposal Type (addition, revision or deletion): Revision

Existing Expected Practice Language:

In facilities with an average daily population of 500 or more inmates, there is a full-time chaplain (or chaplains) or the equivalent of full-time coverage. In facilities with less than 500 inmates, adequate religious staffing is available. The chaplain and/or religious staff has physical access to all areas of the institution to minister to inmates and staff.

Proposed Language:

No change in the Language. Change the status to mandatory

Comments (Justification):

Due to the overall low vacancy rate across corrections after COVID 19 Pandemic there is a need for qualified chaplains to cover 500 inmates and staff. Transitioning from expected practices to performance-based standards offers numerous advantages, including increased flexibility, adaptability, resource optimization, and the

Name: Norma J. Gillom
Title: President ACCA, ACA Auditor Chair
Email: gillompastor@aol.com

COMMENTS: None

FOR ACA STAFF USE ONLY- ACA File No. 2024-004

The above proposed revision, addition, or deletion would also affect the following manuals:

None

Action taken by the standards committee:

Approved **Denied** Tabled Referred to:

Manual: All Manuals

Edition:

Expected Practice Number:

Agency/Facility: Shatrshield Lighting Inc.

Facility Size: Nationwide

Accredited (yes or no): N/A

Proposal Type (addition, revision or deletion): Addition

Existing Expected Practice Language:

Single stall Showers: No standards at this time.

Day Room Areas: No Standard for lighting efficacy at this time.

Proposed Language:

1.Single stall Showers.: LED Light fixtures must have a 304 stainless steel ring and be IP66 rated to prevent rust and water penetration. 5000K color with an average of 25 foot-candles on the shower floor. This will also ensure proper lighting levels for safety measures for staff and personnel.

2.Day Room areas should have an average of 25 foot-candles above finished floor with a minimum to maximum lighting ration of no greater than 1.75. This will ensure safety to inmates and staff and the light will be evenly distributed with no hot spots (brighter than normal) of (darker areas) that would result in a safety issue for all involved.

Comments (Justification):

Luminous Efficacy is defined as a measure of how well a light source produces visible light. It can also be a measure of how well light is evenly distributed in a given area.

Name: Gary Williams

Title: Regional Manager Shatrshield Lighting Inc

Email: gwilliams@shatrshield.com

COMMENTS: None

FOR ACA STAFF USE ONLY- ACA File No. 2024-005

The above proposed revision, addition, or deletion would also affect the following manuals:

TBD

Action taken by the standards committee:

Approved **Denied** Tabled Referred to:

Manual: ALDF
Edition: 5th
Expected Practice Number: 5-ALDF-2F-24
Agency/Facility: New Hanover County Sheriff's Office
Facility Size: 450-550
Accredited (yes or no): Yes
Proposal Type (addition, revision or deletion): Revision

Existing Expected Practice Language:

5th ALDF-2F- 24 (Effective NLT January 1, 2024) Female inmates determined to be pregnant shall not be housed in extended Restrictive Housing.

Proposed Language:

Inmates who pose a risk to themselves or others can be placed in extended restrictive housing with reviews of their status based on expected practices outlined in ALDF-2F-04.

Comments (Justification):

The current language doesn't appear to allow flexibility to house inmates who present a consistent risk of harm to self or others in a safe manner.

Name: Timothy Keegan
Title: Corporal
Email: tkeegan@nhcgov.com

COMMENTS: None

FOR ACA STAFF USE ONLY- ACA File No. 2024-006

The above proposed revision, addition, or deletion would also affect the following manuals:

5-ACI-4B-32

Action taken by the standards committee:

Approved **Denied** Tabled Referred to:

Manual: ALDF
Edition: 5th
Expected Practice Number: 5-ALDF-2F-28
Agency/Facility: New Hanover County Sheriff's Office
Facility Size: 450-550
Accredited (yes or no): Yes
Proposal Type (addition, revision or deletion): Revision

Existing Expected Practice Language:

5th ALDF-2F-28 (Effective NLT January 1, 2024) The agency will not place a person with serious mental illness in Extended Restrictive Housing.

Proposed Language:

Inmates who pose a risk to themselves or others can be placed in extended restrictive housing with reviews of their status based on expected practices outlined in ALDF-2F-04.

Comments (Justification):

The current language doesn't appear to allow flexibility to house inmates who present a consistent risk of harm to self or others in a safe manner.

Name: Timothy Keegan
Title: Corporal
Email: tkeegan@nhcgov.com

COMMENTS: None

FOR ACA STAFF USE ONLY- ACA File No. 2024-007

The above proposed revision, addition, or deletion would also affect the following manuals:

5-ACI-4B-30

Action taken by the standards committee:

Approved **Denied** Tabled Referred to:

Manual: ALDF
Edition: 5th
Expected Practice Number: 5-ALDF-2E (Performance Standard)
Agency/Facility: New Hanover County Sheriff's Office
Facility Size: 450-550
Accredited (yes or no): Yes
Proposal Type (addition, revision or deletion): Revision

Existing Expected Practice Language:

Inmates who pose a threat are separated from general population as define by the agency and placed in a cell in a special management unit/cell for periods of time less than 22 hours per day. (Special Management may include administrative status, protective custody or disciplinary detention.)

Proposed Language:

Inmates in special management units receive a minimum of one hour of exercise per day outside their cells, five days per week, unless security or safety considerations dictate otherwise

Comments (Justification):

Smaller agencies that are limited by capabilities or construction of facilities potentially could have difficulty complying with this whole section of expected practices based on the definition of special management. The time frame for out of cell minimums, to exceed two hour per day per inmate is not realistic for facilities that aren't oriented or constructed to handle this. For example, if a facility houses a protective custody section that can house 20 inmates. Potential inmates whose classification status only allows them to be out of their cell alone would limit the number of inmates to 12 per day, which is not realistic as inmates would be out of their cell during regular sleeping hours. This would make every expected practice in section 2-E non-compliant for an agency.

Name: Timothy Keegan
Title: Corporal
Email: tkeegan@nhcgov.com

COMMENTS: None

FOR ACA STAFF USE ONLY- ACA File No. 2024-008

The above proposed revision, addition, or deletion would also affect the following manuals:

5-ACI-4B - Perf Standard

Action taken by the standards committee:

Approved **Denied** Tabled Referred to:

Manual: ALDF
Edition: 5th
Expected Practice Number: 5-ALDF-2F-27
Agency/Facility: New Hanover County Sheriff's Office
Facility Size: 450-550
Accredited (yes or no): Yes
Proposal Type (addition, revision or deletion): Revision

Existing Expected Practice Language:

(Effective NLT January 1, 2024) An inmate shall not be placed in Restrictive Housing on the basis of Gender Identity alone.

Proposed Language:

In deciding whether to assign a transgender or intersex inmate to a facility for male or female inmates, and in making other housing and programming assignments, the agency shall consider on a case-by-case basis whether a placement would ensure the inmate's health and safety, and whether the placement would present management or security problems.

Comments (Justification):

The current language doesn't provide a facility flexibility outlined in PREA Standard 115.42 for transgender inmates. Facilities of limited size and capabilities potentially do not have the resources to house transgender inmates outside of the restrictive housing definition in a manner that protects all inmates.

Name: Timothy Keegan
Title: Corporal
Email: tkeegan@nhcgov.com

COMMENTS: None

FOR ACA STAFF USE ONLY- ACA File No. 2024-009

The above proposed revision, addition, or deletion would also affect the following manuals:

5-ACI-4B-34

Action taken by the standards committee:

Approved **Denied** Tabled Referred to:

Manual: ACI
Edition: 2021
Expected Practice Number: 5-ACI-1D-11
Agency/Facility: Georgia Department of Corrections
Facility Size: 46,000
Accredited (yes or no): Yes
Proposal Type (addition, revision or deletion): Revision

Existing Expected Practice Language:

Written policy, procedure, and practice provide that all administrative and managerial staff receive 40 hours of training in addition to orientation training during their first year of employment and 40 hours of training each year thereafter, in areas relevant to their position.

Proposed Language:

Written policy, procedure, and practice provide that all administrative and managerial staff receive 40 hours of training in addition to orientation training during their first year of employment and 40 credit hours of training each year thereafter, in areas relevant to their position.

Comments (Justification):

Limiting the training to hours in a classroom environment does not account for modern teaching methods. The term "training hours" should be modified to "credit hours" to allow for alternatives to in person or online learning such as practical demonstration and pre and/or post assessments.

This proposal should be applied to all training manuals across all standards.

Name: Catherine Price
Title: Statewide Compliance and Accreditation Manager
Email: catherine.price@gdc.ga.gov

COMMENTS: None

FOR ACA STAFF USE ONLY- ACA File No. 2024-010

The above proposed revision, addition, or deletion would also affect the following manuals:

4-JCF-6E-07; 3-JDF-1D-08; 4-ACRS-7B-15; 4-APPFS-3A-15;

Action taken by the standards committee:

Approved Denied Tabled Referred to: Subcommittee organized by David Haasenritter, Director of Standards and Accreditation.

Manual: ACI
Edition: 5th
Expected Practice Number: Glossary
Agency/Facility: Georgia Department of Corrections
Facility Size: 46,000
Accredited (yes or no): Yes
Proposal Type (addition, revision or deletion): Addition

Existing Expected Practice Language:
None

Proposed Language:

Cognitive Pre-Assessment- Test taken by end-users before a module to find out what the individual needs more instruction on and or validate what they may already know.

Post Assessment- Test is taken by end-users after a module to assess the individual's cognitive progress and identify areas of review that the individual needs to gain competency in the topic.

Observation/Skills Assessment- An observational/skill assessment is a test where an observer watches the end user perform a task and rates their performance, making it possible to evaluate skills or abilities that are difficult to measure using “traditional” assessments. This can be used as a form of pre-assessment or post-assessment and training hours credit. Unless directed or given guidance otherwise by a certifying body, entity, partner, or internal subject matter expert, areas excluded from cognitive pre-assessments and observations/skills assessments to verify a learner's prior knowledge to serve as alternatives for classroom instruction or e-learning are:

- Any mandatory courses required by contract, partner, and or governing body.
- Any newly or updated created courses.
- Courses that are defined as high liability.
- Any certification that requires re-certification, e.g.,
 - CPR
 - Chemical Agents
 - Firearms
- Use of Force regulations and tactics to include defensive tactics.
- Security regulations
- Emergency response
- Incident response

Comments (Justification):

Propose adding three new definitions for training to expand on modern ways to teach and transfer knowledge.

Name: Catherine Price
Title: Statewide Compliance and Accreditation Manager
Email: catherine.price@gdc.ga.gov

COMMENTS: None

FOR ACA STAFF USE ONLY- ACA File No. 2024-011

The above proposed revision, addition, or deletion would also affect the following manuals:

All Manuals

Action taken by the standards committee:

Approved Denied Tabled Referred to: Referred to: Subcommittee organized by
David Haasenritter, Director of Standards and Accreditation.

Manual: ALDF
Edition: 5th
Expected Practice Number: 5-ALDF-4C-07
Agency/Facility: Georgia Department of Corrections
Facility Size: 46,000
Accredited (yes or no): Yes
Proposal Type (addition, revision or deletion): Revision

Existing Expected Practice Language:

There is a treatment plan for inmates who require close medical supervision, including chronic and convalescent care. This plan includes directions to health care and other personnel regarding their roles in the care and supervision of the patient, and is approved by **the appropriate licensed physician, dentist, or mental health practitioner** for each inmate.

Proposed Language:

There is a treatment plan for inmates who require close medical supervision, including chronic and convalescent care. This plan includes directions to health care and other personnel regarding their roles in the care and supervision of the patient, and is approved by a qualified health care professional for each inmate.

Comments (Justification):

This update comes as a recommendation from accreditation panel hearings. The original language of the requires a licensed physician to approve chronic care plans when most states allow Nurse Practitioners and Physician Assistants to manage chronic illness. Updating the term to the modern qualified health care professional will allow for all professionals whose credentials allow for management of chronic illness.

Name: Catherine Price
Title: Statewide Compliance and Accreditation Manager
Email: catherine.price@gdc.ga.gov

COMMENTS: The ACA Health Care committee supports the proposed change from “appropriate licensed physician, dentist, or mental health practitioner” to “qualified health care practitioner”. The committee believes this would be more appropriate. Rationale for these changes – “qualified health care practitioner” captures physicians, nurse practitioners, dentists, mental health professionals, and physician assistants, instead of just physicians. Most healthcare settings use a variety of professionals to manage chronic care plans. The committee concurs with Georgia’s rationale. The committee further suggests changing “inmate” to “offender,” as it more accurately captures incarcerated persons across the criminal justice continuum and carries less stigma than the term “inmate.”

FOR ACA STAFF USE ONLY- ACA File No. 2024-012

The above proposed revision, addition, or deletion would also affect the following manuals:

None

Action taken by the standards committee:

Approved as Amended: Denied Tabled Referred to:

Amended Language: Replaced "professional" with "practitioner".

There is a treatment plan for inmates who require close medical supervision, including chronic and convalescent care. This plan includes directions to health care and other personnel regarding their roles in the care and supervision of the patient and is approved by a qualified health care practitioner for each inmate.

Manual: JCF
Edition: 4
Expected Practice Number: 4-JCF-6C-10
Agency/Facility: Maine Department of Corrections
Facility Size: 100
Accredited (yes or no): Yes
Proposal Type (addition, revision or deletion): Deletion

Existing Expected Practice Language:

The facility administrator can document that the overall vacancy rate among staff positions authorized to work directly with juveniles does not exceed 10 percent for any 18-month period.

Proposed Language:

N/A

Comments (Justification):

Corrections as an industry has always struggled to maintain the threshold of a 10% facility staff vacancy rate, coupled now with the aftermath of the pandemic, 10% will not always be an attainable rate. To be in align with ACRS standards we would like to see this standard deleted.

If not deleted, please consider revising to show what the recruiting and retention practices by each agency/facility were during this time period, as to show the compliance with efforts to attain a 10% vacancy rate.

Name: Cheryl Preble
Title: Agency Correctional Accreditation Manager
Email: cheryl.preble@maine.gov

COMMENTS: None

FOR ACA STAFF USE ONLY- ACA File No. 2024-013

The above proposed revision, addition, or deletion would also affect the following manuals:

JBC-1C-05; 1-JDTP-1C-06; PBHC-ACI & JCF

Action taken by the standards committee:

Approved **Denied** Tabled Referred to:

Manual: ACI
Edition: 5
Expected Practice Number: 5-ACI-1C-05
Agency/Facility: Maine Department of Corrections
Facility Size: 300 - 1000
Accredited (yes or no): Yes
Proposal Type (addition, revision or deletion): Deletion

Existing Expected Practice Language:

The warden/superintendent can document that the overall vacancy rate among the staff positions authorized for working directly with inmates does not exceed 10 percent for any 18-month period.

Proposed Language:

N/A

Comments (Justification):

Corrections as an industry has always struggled to maintain the threshold of a 10% facility staff vacancy rate, coupled now with the aftermath of the pandemic, 10% will not always be an attainable rate. To be in align with ACRS standards we would like to see this standard deleted.

If not deleted, please consider revising to show what the recruiting and retention practices by each agency/facility were during this time period, as to show the compliance with efforts to attain a 10% vacancy rate.

Name: Cheryl Preble
Title: Agency Correctional Accreditation Manager
Email: cheryl.preble@maine.gov

COMMENTS: None

FOR ACA STAFF USE ONLY- ACA File No. 2024-014

The above proposed revision, addition, or deletion would also affect the following manuals:

JBC-1C-05; 1-JDTP-1C-06; PBHC-ACI & JCF

Action taken by the standards committee:

Approved **Denied** Tabled Referred to: